


Department: Education and Children's Services	RISK ASSESSMENT	Aberdeenshire COUNCIL 
Process/Activity: COVID-19 Infection Prevention & Control	Location: Hillside School	Date: 28.04.2022

Describe activity: ECS establishments opening to children, young people, staff, visitors and contractors.

Please save a copy of the template before updating so the master template is not populated with school specific information.

This Risk Assessment from Aberdeenshire Council has been tailored to Hillside School and has been shared with all staff.

Hazard	Person/s Affected	Risk	Risk level before controls are in place (delete as appropriate)			Control Measures	Risk level after controls are in place (delete as appropriate)		
			L	M	H		L	M	H
Spread of virus through contact with others	Children, young people and staff	Infection being passed to pupils and staff resulting in illness and absence from establishment.	L	M	H	<ul style="list-style-type: none"> Hillside School senior leaders will encourage/support vaccination of staff members, where applicable. Information on securing an appointment can be found at: The coronavirus (COVID-19) vaccine (nhsinform.scot) Whilst the wearing of face coverings will not be mandatory, it will remain strongly encouraged in indoor communal areas in line with the Scottish Government's workplace guidance. Staff working in Nursery will continue to follow guidance by the Care Inspectorate. Although the wearing of face coverings will be optional whilst on site at Hillside School, staff and learners still wishing to wear face coverings will be fully supported in doing so. Distancing where possible between adults, and adults and pupils, will be encouraged in line with the wider societal guidance on physical distancing in schools. Signage regarding social distancing will continue to be displayed where appropriate. PPE will still be available across the setting, including at each zone, and first aid and isolation spaces. Appropriate guidance on the use of PPE will be known, understood and followed when necessary, and based on appropriate risk assessment. Shielding advice will be followed for those staff and pupils on the Highest Risk List. Individual risk assessment will be completed for employees in this category. Hillside School will continue to maximise the use of ventilation to reduce the risk of virus transmission. Follow Scottish Government advice on ventilation. 	L	M	H

						<ul style="list-style-type: none"> Hillside School has CO2 monitors placed in key areas across the setting in e.g., classrooms. Responsive measures & reporting to be in place for high readings. Scottish Government advice for general guidance for safety in the workplace will be followed. School day visits and residential stays are now permitted in keeping with guidance on school visits and trips: Coronavirus (COVID-19): school visits and trips - gov.scot (www.gov.scot) Hillside School will support those wishing to follow the Distance Aware Scheme. 			
People Symptomatic Attending ECS Establishments	Children, young people and staff	Spread of infection	L	M	H	<p>Children, young people and staff must stay at home and self-isolate if they:</p> <ul style="list-style-type: none"> have symptoms of COVID-19, whether they feel unwell or not. have tested positive, even if asymptomatic. are required to self-isolate for any other reason in line with the requirements set out on NHS Inform. are identified as a close contact and are over 18 years and 4 months and not fully vaccinated. <ul style="list-style-type: none"> Hillside School will continue clear messaging of advice as necessary. Promote social distancing where possible between staff, staff and pupils, staff and parents / carers / visitors. Follow current testing advice from Scottish Government. Public health advice on testing, self-isolation and managing confirmed cases of COVID-19 followed as per the relevant Scottish Government guidance and Test and Protect NHS inform. Follow Testing Transition Plan (ceasing on regular testing for asymptomatic people). 	L	M	H
Spread of infection from symptomatic individual	Children, young people and staff	Infection being passed to pupils and staff resulting in illness and absence from establishment.	L	M	H	<ul style="list-style-type: none"> Hillside School will follow Test and Protect guidance. Designated isolation spaces identified for use of symptomatic pupils/staff members. Make parent//carer or staff should be made aware of the Test and Protect process, Hillside School can contact HPT for advice if required. Relevant PPE to be worn when supervising ill user, until collection. Cleaning for designated isolation room/space and any toilets used following covid-19-decontamination-in-non-healthcare-settings. <ol style="list-style-type: none"> Where student/staff has been identified displaying COVID related symptoms, lesson proceeds in situ for the remainder of that period or the class decanted to another area (local decision from dynamic risk assessment undertaken). If decanting, add sign to the outside of the door putting the room out of use until cleaned. Staff member notifies line manager and cleaning to take place. 	L	M	H

						4. Alternative locations are found for classes due to be in that room/area.			
Spread of infection through touching surfaces with virus present	Children, young people and staff	Infection being passed to pupils and staff resulting in illness and absence from establishment.	L	M	H	<ul style="list-style-type: none"> Follow advice on good hand hygiene. Reinforce enhanced cleaning, particularly of frequently touched surfaces, and hygiene measures such as providing alcohol-based hand sanitiser. Additional touch point cleaning in place until end of May 2022. Promotion of effective respiratory and cough hygiene. Provision of cleaning supplies to wipe down desks / chairs / surfaces as required. Clear signage regarding hand hygiene and washing. Supervision of younger pupils to follow guidance. 	L	M	H
Spread of infection through close contact with others	Children, young people and staff	Infection being passed to pupils and staff resulting in illness and absence from establishment.	L	M	H	<ul style="list-style-type: none"> Provision of hand sanitiser Promotion of social distancing where possible between staff, staff and pupils, staff and parents / carers / visitors. Individual choice to wearing of face coverings when in close contact. Minimising congested areas such as narrow corridors, staircases, doorways and storage areas where possible. Ongoing review of use of shared areas. Space between people on shared working areas where possible. Continued zoning in the playground at playtimes. Large gatherings such as assemblies will continue to be avoided for the time being-favouring the use of digital technologies where possible. 	L	M	H
Spread of infection to pregnant women	Women	Infection of pregnant women	L	M	H	<ul style="list-style-type: none"> All pregnant women who are vaccinated should undergo a risk assessment in the workplace and continue to work if it is safe to do so. Pregnant women who are unvaccinated at any gestation should take a more precautionary approach in light of the increased risk. It is recommended that pregnant women have the vaccine. Further information can be found at: Combined info sheet and decision aid 20.07.2021 (rcog.org.uk). c Continuing to use the Scottish Government Covid 19 Guidance on individual occupational risk assessment and tool. More information can be found on Scottish Government website. Covid-19 Vaccine in Pregnancy Toolkit 	L	M	H